

Pre-Trip Checklist

Upon Payment of Deposit:

- Complete, sign and email guest information form to info@arctickingdom.com
- Obtain appropriate travel insurance (medical, including emergency evacuation coverage, trip cancellation, trip interruption, baggage, etc.)
- Ensure required travel documents are up to date: passport valid for at least six months after your return date home, tourist visas, eTA, if required, etc.

120 Days Prior to Trip Departure:

- Pay final trip fees
- Complete, sign and submit medical profile form to info@arctickingdom.com
- Submit proof of mandatory evacuation insurance to info@arctickingdom.com
- Complete and submit clothing rental agreement form to info@arctickingdom.com , if applicable
- Complete and submit satellite phone or InReach rental agreement form to info@arctickingdom.com, if applicable

60 Days Prior to Trip Departure:

- Provide arrival and departure flight details to/from Ottawa to info@arctickingdom.com
- Read briefing guide to familiarize yourself with all your trip details and ensure you have all of the items required on your packing list.

Before Departure:

- Review trip itinerary to ensure you are familiar with the logistics of getting to your trip starting point as well as what to do in case of weather delays
- Review baggage allowances for your specific flights and ensure you are compliant
- Provide Arctic Kingdom's emergency contact information to friends and family

After Departure:

- Relax, enjoy your surroundings and take advantage of every unique opportunity presented to you!